

Volunteer Information Pack



WELCOME

We invite you to Volunteer with our organisation, a non-profit entity maintaining and operating a multi-award winning woodland garden, less than 10 minutes from Burnie.

The benefits of volunteering with us are:

- A great team of people to work alongside each day
- Learn new skills & improve mental health
- A beautiful environment to work within
- Jobseekers can use voluntary work to contribute towards satisfying their mutual obligations.

There are many ways that we could use your talents and knowledge, and you can freely nominate one area of interest, or try them all.



NO EXPERIENCE IS NECESSARY – TRAINING IS PROVIDED

- Do you have a green thumb? Garden maintenance is ongoing year round
- Are you handy with tools? Our creative volunteers are always building something
- Do you have the gift of the gab? Take guided tours and show our visitors what makes this garden remarkable
- Do you have a flair for coordinating events? Our Fundraisers could use your help
- Are you a cook extraordinaire? Our Catering staff could use your culinary skills
- Are you a friendly soul who makes a mean cuppa? Our Tea Room needs you

Because every little bit helps; volunteer monthly, weekly, full or part days, whatever you can spare. We'll work within your schedule.

EXPRESSION OF INTEREST

Date: _____

Name: _____ Age: _____

Email Contact: _____ Phone: _____

Address: _____

Area of Interest 1: _____

Area of Interest 2: _____

Skills and Qualifications Held: _____

Previous Volunteer & Work Experience: _____

Work Unable to do: _____

Languages Spoken: _____

Please post completed form to PO Box U33 Upper Burnie TAS 7320 or email to enquiries@evrg.com.au



VOLUNTEER ROLE DESCRIPTIONS

The Volunteer Coordinator is Geoff Wood.

Garden Maintenance – supervised by Juanita Wood

Help keep this garden looking at its best for its many visitors. Please wear appropriate clothing, a hat and covered footwear. Gloves and other equipment provided.

- Weeding and existing garden bed maintenance
- Creation of new beds and areas of planting
- Nursery?
- Hay carting and mulching
- Fertilizing
- Irrigation monitoring

Infrastructure – supervised by Steve Locke:

Assist with the maintenance of current structures and assist with building new structures.

- Repairs or renovation to current infrastructure, including
 - Carpentry & Painting
 - Resurfacing and Compacting Pathways
- Create new infrastructure, including
 - Gazebos and Pavilions
 - Pathways
 - Signage

Garden Guides – supervised by Geoff Wood:

Be a good first impression, cheerful and enthusiastic, showing visitors around the garden.

- Advise availability for the Guide Roster
- Greet visitors when arriving on Tours and hand out brochures
- Coordinate groups if large tours arrive, divide between Guides
- Explain the history of the Garden, any horticultural points of interest, and answer queries
- Be mindful of length of tour walks and bus schedules for Visitors to depart on time

Fundraising and Events – supervised by Marilyn van Druten:

Propose ways of promoting the Garden and create events of community interest.

- Liaise with fellow volunteers to brainstorm ideas for promotions and events
- Estimate budgets to undertake promotions and events
- Submit proposals to the Management Meetings for approval
- Once approved, appoint volunteers to assist in coordinating the event

Catering – supervised by Beth Lockett and Marylin Jacques:

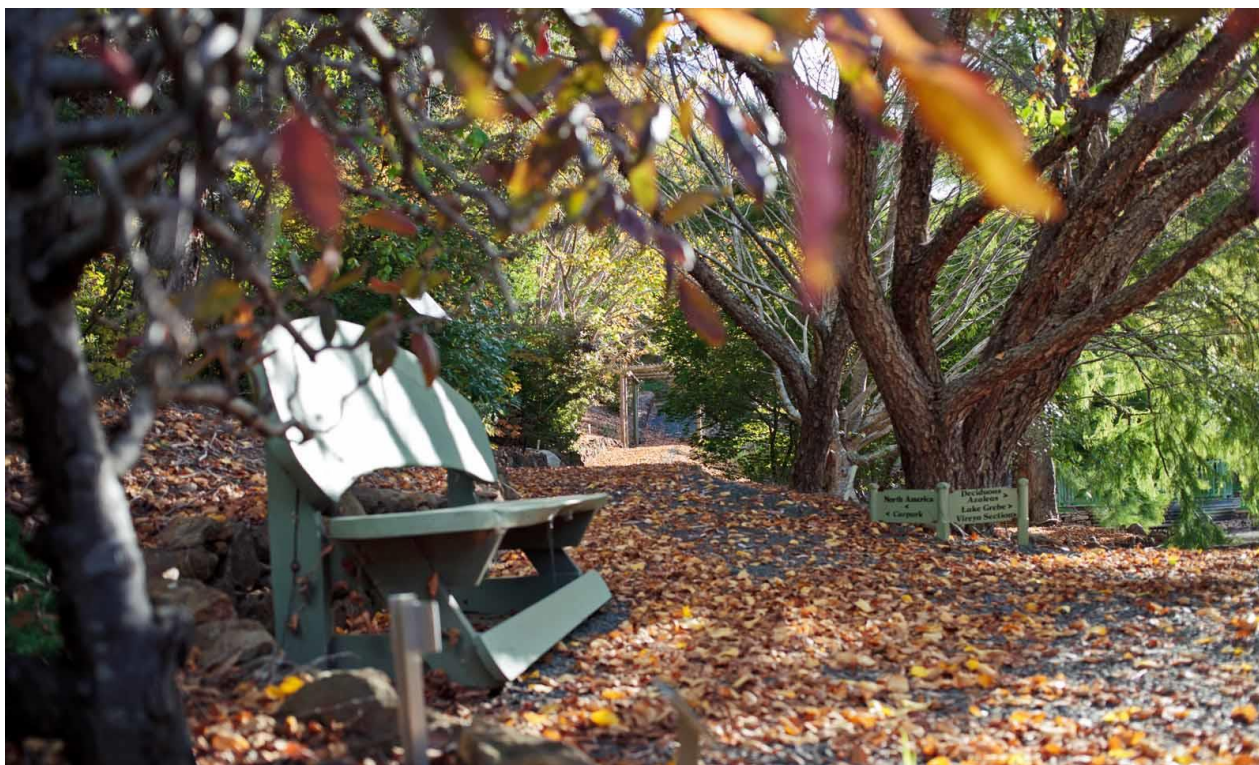
Providing high quality meals for booked function attendees, this can cover a simple lunch to a 2-course sit-down meal for up to 50 guests.

- Liaising with fellow volunteers with planning of meals and roles
- Assisting in purchasing and preparation of foodstuffs
- Serving and clearing up after guests
- Ensuring the kitchen is clean and tidy after function

Tea Room – supervised by Christine O'Rourke:

Greet patrons with a friendly disposition and assist with garden entry and refreshments.

- Sell entry tickets to the garden
- Receive Membership payments
- Take orders and payment for Tea Room refreshments
- Give patrons a brief overview of the Garden and its history
- Ensure brochures and merchandise stocks are replenished and areas tidied
- Clearing and cleaning of dishes and Tea Room area



BECOME AN EVRG MEMBER

The Emu Valley Rhododendron Garden (EVRG) was conceived in 1981 by three men and their passion for the genus Rhododendron. Hilary O'Rourke, the landowner and rhododendron propagator, Noel Sullivan, the learned expert and teacher, and Bob Malone the talented propagator and nurseryman, discovered their shared interest in rhododendron culture, and from it arose the concept of the garden.

The Garden was established by members of the Australian Rhododendron Society (North West Tasmanian Branch), which later became the Emu Valley Rhododendron Society. This Branch of the Society was closed in July 2011 when the Garden was transferred to the incorporated body of EVRG. As an independent non-profit organisation owned by Members, development has been primarily achieved through voluntary effort by its membership and community supporters. This private garden which has gained significant international acclaim, plays a major role in protecting global bio-diversity.

This woodland style garden covers 11ha (27 acres), and has over 23,000 plants, with plans for future development embracing many more. There are large areas featuring hybrid Rhododendrons, as well as many areas dedicated to growing the wild species Rhododendrons and their companions, in a geographical arrangement representing the origins of those species, from Asia Minor across through the Himalayas, on to China, Japan, and across to North America.

Subject to seasonal variations, the huge large-leafed rhododendrons flower during August and September, followed by the main flowering period between mid-October and December. Vireya rhododendrons flower all year round. Autumn colours shown by the deciduous companion plants are spectacular during April and May.

Membership provides you with the opportunity to be part of this exciting organisation, whilst enjoying unlimited garden access and if you wish, a direct involvement in continuing developments on our freehold site. Our monthly newsletter will keep you fully briefed. Membership includes a complimentary copy of our booklet "Our Golden Dream" as well as a 10% discount on plants from our plant sales area.

This special invitation is extended to you because of our desire to see an increasing number of our local citizens enjoying the many benefits of this tranquil haven. We look forward to welcoming you to EVRG.

BECOME A PART OF SOMETHING BIGGER THAN YOURSELF

Options: Single \$30 Double \$50 *Children are always FREE when with a paying adult*

Name 1: _____ Name 2: _____

Postal Address: _____

Phone: _____ Email: _____

Payment can be made by either Cash, Credit Card or Direct Deposit (BSB – 067 400 Acc – 28047242)

CASH CREDIT CARD DIRECT DEPOSIT (Ref: Membership)

DONATION (Tax Deductible): _____

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